

Marie Skłodowska-Curie Maßnahmen ITN: Einreichung und Evaluierung

- Einstieg am Participant Portal
- „A Forms“ / Part A
- Evaluierung

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- Evaluierung



EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

- Einreichung via **Participant Portal**:
<http://ec.europa.eu/research/participants/portal/>



- **KoordinatorIn** kann die Formulare online **ausfüllen** (Part A), das Proposal **hochladen** (Part B), und bis zur Deadline jederzeit **bearbeiten**



RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > Calls

HOME

FUNDING OPPORTUNITIES

HOW TO PARTICIPATE

EXPERTS

SUPPORT

Search PP



LOGIN



REGISTER

EU Programmes 2014-2020

Search Topics

Updates

Calls

H2020

3rd Health Programme

Asylum, Migration and
Integration Fund

Consumer Programme

COSME

Internal Security Fund - Borders

Internal Security Fund - Police

Justice Programme

Promotion of Agricultural
Products

Research Fund for Coal & Steel

Rights, Equality and Citizenship
Programme

FP7 & CIP Programmes 2007-
2013

Calls for Proposals



Horizon 2020

Advanced search for topics
Calls for tenders on TED

Excellent Science

- ☐ European Research Council (ERC)
- ☐ Future and Emerging Technologies (FET)
- ☒ Marie-Sklodowska-Curie Actions
- ☐ Research Infrastructures

Industrial Leadership

- ☐ Leadership in enabling and industrial technologies (LEIT)
- ☐ Information and Communication Technologies

Status



Calls with forthcoming topics



Calls with open topics

Sort by



Call title



Call identifier



Publication date

Filter a call

FILTER

Excellent Science

Marie Skłodowska-Curie Co-funding
of regional, national and inter ...
H2020-MSCA-COFUND-2017

Publication date: 14 October 2015

Excellent Science

Marie Skłodowska-Curie Individual
Fellowships
H2020-MSCA-IF-2017

Publication date: 14 October 2015

Excellent Science

Marie Skłodowska-Curie Innovative
Training Networks
H2020-MSCA-ITN-2017

Publication date: 14 October 2015

Excellent Science

Trans-national cooperation among
Marie Skłodowska-Curie National
Contact Points
H2020-MSCA-NCP-2017

Excellent Science

Marie Skłodowska-Curie Research
and Innovation Staff Exchange
H2020-MSCA-RISE-2017

ITN Call
H2020-MSCA-ITN-2017




EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

- Klick auf jeweilige MSCA Maßnahme (IF, **ITN**, RISE, COFUND, ERN)
- ETN, EID oder EJD auswählen
- → **Start Submission**

ECAS REGISTRIERUNG

Contact | Privacy Statement | English (en)



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

External

EUROPA > Authentication Service > Login

Login | New password | Sign Up | Help



(authenticates your identity on European Commission websites)

Participants Portal
requires you to authenticate

Personenspezifischer
Zugang zu Proposals,
Projektmanagement, Expert
Area, etc.

Login [Not registered yet](#)

Is the selected domain correct?
External [Change it](#)

Username or e-mail address *
yasmin.dolak@ffg.at


Password *
.....

► [More options...](#)

Login! [Lost your password?](#)

* Required fields

Or log in with your

 [Token](#)



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EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

LOGIN FUNDING SCHEME **CREATE DRAFT** PARTIES EDIT PROPOSAL SUBMIT

Step 3

Create a Draft Proposal

H2020-MSCA-ITN-2017

USER NAME
Yasmin DOLAK-STRUSS

TOPIC
MSCA-ITN-2017

TYPE OF ACTION
MSCA-ITN-ETN

TUE 10 DEADLINE (Brussels Local Time)
January 2017 17:00:00

90 days left until closure

Check Config

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are **mandatory**.

Your organisation

PIC* 999507207 Short name* FFG

999507207 FFG Sensengasse 1 VIENNA, AT VAT.

Organisations you have been previously associated with. Click to select.

PIC: 999507207
FFG
Sensengasse 1
VIENNA, AT

Search for your organisation PIC search

Your Role

Please indicate your role in this proposal

☒ Main contact

☐ Contact person

Your Proposal

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym* HAPPY_NET_2017 Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)*
Character count: 26
Here should be the summary

Scientific Panel* [MAT] Mathematics (MAT)

**PIC = Participant
Identification Code =
Organisationsspezifischer
Zugang**

IHRE ORGANISATION REGISTRIEREN

Wie komme ich zu einem Participant Identification Code (PIC)?

- Bereits an Horizon 2020 oder FP7 teilgenommen? ➔

SEARCH

Organisation am Participant Portal suchen: „Beneficiary Register“

<https://ec.europa.eu/research/participants/portal/desktop/en/organisations/register.html>

- Organisation noch nicht registriert? ➔

REGISTER ORGANISATION



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EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

LOGIN FUNDING SCHEME CREATE DRAFT **PARTIES** EDIT PROPOSAL SUBMIT

Step 4

Manage Your Related Parties

H2020-MSCA-ITN-2017

USER NAME
Yasmin DOLAK-STRUSS

TOPIC
MSCA-ITN-2017

TYPE OF ACTION
MSCA-ITN-ETN

ACRONYM
HAPPY_NET_2017

DRAFT ID | SEP-210390305

TUE 10 DEADLINE (Brussels Local Time)
January 2017 17:00:00

90 days left until closure

Check Config

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Parties

In this step you as coordinator should manage and review the participants of your proposal. Only you as coordinator can edit the elements on this screen.

Note: Your changes will be applied only after you click the "Save Changes" button.

Number of participants: 1 [Add Partner](#)

Consortium eligibility
Call requires at least 3 participant(s) from different EU member states or associated countries, currently you have 1.

Coordinator

FFG
OE STERREICHISCHE FORSCHUNG SFOERDERUNGSGESELLSCHAFT MBH
Sensengasse 1, 1090 VIENNA, AT
PIC: 999507207
[Change Organisation](#) [Contact LEAR](#)

Contact

Yasmin DOLAK-STRUSS - Main contact

Therese Lindahl - Contact person

Lil Reif - Contact person

Eingabe aller Partnerorganisationen durch Auswahl des **PICs**, **Name** und **Email**, **Rolle**



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EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

Step 5
Edit Proposal

H2020-MSCA-ITN-2017

USER NAME
Yasmin DOLAK-STRUSS

TOPIC
MSCA-ITN-2017

TYPE OF ACTION
MSCA-ITN-ETN

A.B.C.
ACRONYM
HAPPY_NET_2017

DRAFT ID| SEP-210306005

TUE 10 DEADLINE (Brussels Local Time)
January 2017 17:00:00

90 days left until closure

Administrative Forms

WARNING: This proposal contains changes that have not yet been submitted...

edit forms view history print preview

Part B and Annexes

Part B1 upload

Part B2 upload

Download Part B Templates

Visit our how-to-use guide

Visit our H2020 Online Manual

Part A / „A(dministrative) Forms“

Part B
Das Kernstück Ihres Antrags



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EINREICHEN EINES ANTRAGS - PARTICIPANT PORTAL

The screenshot shows the 'Edit Proposal' page in the Participant Portal. The navigation bar at the top includes 'LOGIN', 'FUNDING SCHEME', 'CREATE DRAFT', 'PARTIES', 'EDIT PROPOSAL' (circled in red), and 'SUBMIT'. The main content area is titled 'Step 5 Edit Proposal' and 'Edit Proposals' Forms'. It includes a warning message: 'WARNING: This proposal contains changes that have not yet been submitted...'. Below this, there are two main sections: 'Administrative Forms' (circled in red) and 'Part B and Annexes' (circled in red). The 'Administrative Forms' section has buttons for 'edit forms', 'view history', and 'print preview'. The 'Part B and Annexes' section has buttons for 'upload' for Part B1 and Part B2. On the left sidebar, there is a 'Download Part B Templates' button (circled in red) and a 'Visit our 'How to' user guide' link (circled in red). At the bottom right, there is a 'HILFE:' section with links to the 'How to' User Guide and the Proposal Submission Service User Manual.

Part A / „A(dministrative) Forms“

Part B
Das Kernstück Ihres Antrags

HILFE:

- „How to“ User Guide
- Proposal Submission Service User Manual:
http://ec.europa.eu/research/participants/data/support/sep_usermanual.pdf

- Einstieg am Participant Portal
- „A Forms“ / Part A
- Evaluierung



PART A – ÜBERBLICK ADMINISTRATIVE FORMULARE

- **A1:** Allgemeine Antragsinformationen **(KO)**
- **A2:** Informationen über die Partner im Projekt **(KO + Beneficiaries)**
 - ein Formular pro beneficiary
 - Koordinator ist immer Nr.1
 - „partner organisations“ füllen kein A-Formular aus
- **A3:** Beantragte Förderung in Form von Personenmonaten (ESR) für jeden Partner **(KO)**
 - System berechnet indikatives Budget automatisch
 - ACHTUNG: muss konsistent mit Part B sein (Part A zählt!)
- **A4:** Ethik-Tabelle **(KO)**
- **A5:** Call specific questions **(KO)**



PART A – ÜBERBLICK ADMINISTRATIVE FORMULARE

Section	Title	Action
1	General information	Show
2	Participants & contacts	Show
3	Budget	Show
4	Ethics	Show
5	Call-specific questions	Show

A1 – GENERAL INFORMATION

Allgemeine Informationen zum Proposal:

- Akronym
- Titel
- Duration
- Panel
- Keywords
- Abstract etc.

1 - General information



Section 1 provides basic data on the proposal. It can be filled in by contacts of the coordinator. Other participants may view this section only. Read-only parts are marked in blue.

Topic	MSCA-ITN-2017
Call Identifier	H2020-MSCA-ITN-2017
Type of Action	MSCA-ITN-ETN
Deadline Id	H2020-MSCA-ITN-2017

Acronym

Proposal title

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months

Panel

Please select up to 5 descriptors (and at least 3) that best characterise the subject of your proposal, in descending order of relevance. Note that descriptors will be used to support REA services in identifying the best qualified evaluators for your proposal.

Add

Remove

Free keywords

Abstract



The abstract should provide the reader with a clear understanding of the objectives of the proposal, how they will be achieved, and their relevance to the Work Programme. This summary will be used as the short description of the proposal in the evaluation process and in communications to the programme management committees and other interested parties. It must therefore be short and precise and should

A1 – GENERAL INFORMATION

➤ DECLARATIONS

werden vom KO ausgefüllt

Allgemein

- Zustimmung von allen Partnern
- Angaben vollständig und richtig

Koordinator

- Selbst-Check der „finanziellen Viabilität“ durchgeführt / ist ausgenommen

Für alle Partner

- Partner sind zulässig
- finanziell in der Lage die Aktivitäten durchzuführen





A1 – General Information

Declarations



These declarations can be filled in by any coordinator contact(s). Failing to reply to question 1 will block the submission. Questions 2-3 are mandatory questions. In question 4 one reply has to be ticked, in question 5 both replies have to be ticked in order to have a completed set of declarations.

1) The coordinator declares to have the explicit consent of all applicants on their participation and on the content of this proposal.	<input type="checkbox"/>
2) The information contained in this proposal is correct and complete.	<input type="checkbox"/>
3) This proposal complies with ethical principles (including the highest standards of research integrity — as set out, for instance, in the European Code of Conduct for Research Integrity — and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).	<input type="checkbox"/>
4) The coordinator confirms:	
- to have carried out the self-check of the financial capacity of the organisation on http://ec.europa.eu/research/participants/portal/desktop/en/organisations/fv.html or to be covered by a financial viability check in an EU project for the last closed financial year. Where the result was “weak” or “insufficient”, the coordinator confirms being aware of the measures that may be imposed in accordance with the H2020 Grants Manual (Chapter on Financial capacity check); or	<input type="radio"/>
- is exempt from the financial capacity check being a public body including international organisations, higher or secondary education establishment or a legal entity, whose viability is guaranteed by a Member State or associated country, as defined in the H2020 Grants Manual (Chapter on Financial capacity check); or	<input type="radio"/>
- as sole participant in the proposal is exempt from the financial capacity check.	<input type="radio"/>
5) The coordinator hereby declares that each applicant has confirmed:	
- they are fully eligible in accordance with the criteria set out in the specific call for proposals; and	<input type="checkbox"/>
- they have the financial and operational capacity to carry out the proposed action.	<input type="checkbox"/>

The coordinator is only responsible for the correctness of the information relating to his/her own organisation. Each applicant remains responsible for the correctness of the information related to him/her and declared above. Where the proposal to be

A1 – General Information

- List of Participants (automatisch eingefüllt)
- Partner Organisations



A2 – DATA ON PARTICIPATING ORGANISATIONS

- Daten verknüpft mit PIC – werden nach Eingabe des PIC automatisch eingefüllt
- Check, ob alles passt (Adresse, rechtlicher Status, etc.) → falls nicht, LEAR benachrichtigen
- „Dependencies with other proposal participants“
- Haupt-Ansprechpersonen anführen



A3 – BUDGET

Researcher Number	Recruiting Participant (short name)	Planned start month	Duration (months)
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total			

Add

Remove

- Planned start month
- Duration (months)

Participant Number	Organisation Short Name	Country	IOEI	No of researchers	Number of person.months	Researcher Unit Cost			Institutional Unit Cost		TOTAL
						Living allowance	Mobility Allowance	Family Allowance	Research, training and networking costs	Management and overheads	
Total											

Automatische Kalkulation !

A4 – ETHICAL ISSUES

1. HUMAN EMBRYOS/FOETUSES		Page
Does your research involve Human Embryonic Stem Cells (hESCs) ?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Will they be directly derived from embryos within this project?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they previously established cells lines?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human embryos?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Will the research lead to their destruction?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human foetal tissues / cells?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2. HUMANS		Page
Does your research involve human participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they volunteers for social or human sciences research?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they persons unable to give informed consent?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they vulnerable individuals or groups?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they children/minors?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they patients?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are they healthy volunteers for medical studies?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve physical interventions on the study participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

A5 – CALL SPECIFIC QUESTIONS

• Teilnahme am „Open Research Data Pilot“

We wish to opt out of the Pilot on Open Research Data in Horizon 2020. ☐ Yes ☒ No

If opting out please indicate the reason(s) for not being able to participate:

- the project does not generate any data
- to allow the protection of results (e.g. patenting)
- incompatibility with the need for confidentiality linked to the project
- incompatibility with privacy/data protection
- achievement of the project's main aim would be jeopardised
- other legitimate reasons

Please specify the reason:

Remaining characters

- Daten f. Publikationen: Open Access veröffentlicht
- Datenmanagementplan für Projekt
- Dritte müssen so weit wie möglich zur weiteren Nutzung der Daten berechtigt werden
- Grant Agreement gültig (Datenschutz, Geheimhaltung)!
- Opt out möglich

Further guidance on open access and research data management is available on the participant portal: http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/open-access-dissemination_en.htm and in general annex L of the Work Programme.

- Einloggen im **Participant Portal** (über ECAS Account)
- Koordinator legt Proposal an, fügt Partner hinzu
- weitere A-Forms ausfüllen
- Uploaden von Part B 1 und 2 als **pdf-Datei**
- Antrag validieren, um sicher zu gehen, dass die Eingaben ok sind
- Proposal einreichen – **Submit**
- Ausloggen und Email checken für das Bestätigungsmail

WICHTIG FÜR EINE ERFOLGREICHE EINREICHUNG



FFG

- Keine Einreichmöglichkeit mehr nach der Deadline **17:00:00 CET**
- Im Zweifelsfall gleich nachfragen und nicht bis zum letzten Moment warten
- Keine Spezialzeichen im File-Namen
- Das System erlaubt Mehrfacheinreichungen
→ **submit early, submit often!**

- Einstieg am Participant Portal
- „A Forms“ / Part A
- Evaluierung

EVALUIERUNG

- Die Evaluierung der Anträge wird von der **Research Executive Agency (REA)** der Europäischen Kommission geleitet
- Jedes Proposal wird von **mind. drei unabhängigen und erfahrenen ExpertInnen** evaluiert (ITN: auch 4 möglich)

Termine ITN Call 2017

Opening date	15 September 2016
Deadline for submission of proposals	10 Jan 2017 at 17:00:00 CET
Evaluation of proposals	March 2017
Information on the outcome of the evaluation	June 2017
Indicative date for the signing of grant agreements	September 2017

WER SIND DIE EXPERTINNEN?

WissenschaftlerInnen..

- von REA beauftragt
- mit großer Expertise
- aus academic oder non-academic sector
- Männer und Frauen (gender balance!)
- von der REA hinsichtlich des Evaluierungsprozesses trainiert
- ExpertInnen unterschreiben einen „Appointment Letter“ (inkl. Confidentiality disclaimer)

Expertendatenbank

Werden Sie selbst EvaluatorIn!



Eintragung in Datenbank über Participant Portal

EVALUIERUNGSPROZESS

- **Eligibility Check** durch REA
- Aufteilung der Proposals an **ExpertInnen**
- ExpertInnen evaluieren einzeln Anträge („**Individual Assessment Report**“) nach den **Evaluationskriterien**.
- „**Consensus Meeting**“: Der Antrag wird diskutiert. Eine gemeinsame Evaluierung („consensus“) muss erfolgen.
- Abschluss: „**Final ranked list of proposals**“

EVALUIERUNGSPROZESS

- KoordinatorInnen erhalten **Evaluation Summary Reports (ESR)**.

ESRs enthalten keine Förderinformation!!!

- Einige Tage später: Publikation der offiziellen Schlussliste des Evaluierungsprozesses („**Indicative Funding Decision**“):
 - A (main list), B (reserve list)
 - C (above threshold but not funded), D (below threshold)

- Gleichzeitig: Beginn der Verhandlungen mit den erfolgreichen KoordinatorInnen – Unterschrift Verträge geplant für Sep. 2017



ELIGIBILITY- UND EVALUIERUNGSKRITERIEN

Eligibility-Kriterien: Ist der ITN-Antrag gültig und berechtigt?

Formelle Kriterien, die von **REA** kontrolliert werden, wie z.B.:

- Das Projekt schließt die minimale Anzahl/Kategorie von Partnern ein (ETN: 3; EID: 2; EJD: 3)
- Der Antrag ist komplett (Part A und beide Dokumente für Part B)
- Der Inhalt des Antrages bezieht sich auf die Beschreibung der Maßnahme im Arbeitsprogramm

Evaluationskriterien: Wie gut und förderungswürdig ist der Antrag?

Qualitative Kriterien, nach denen die ExpertInnen die Anträge beurteilen

- **Excellence**
- **Impact**
- **Quality and Efficiency of the Implementation**

EVALUIERUNGSKRITERIEN

- Bis zu 5 Punkte pro Kriterium
- Dezimalen sind möglich

ITN - Marie Skłodowska-Curie Innovative Training Networks		
<i>Excellence</i>	<i>Impact</i>	<i>Quality and Efficiency of the Implementation</i>
Quality, innovative aspects and credibility of the research programme (including inter/multidisciplinary, intersectoral and, where appropriate, gender aspects)	Enhancing the career perspectives and employability of researchers and contribution to their skills development	Coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources (including awarding of the doctoral degrees for EID and EJD projects)
Quality and innovative aspects of the training programme (including transferable skills, inter/multidisciplinary, intersectoral and, where appropriate, gender aspects)	Contribution to structuring doctoral / early-stage research training at the European level and to strengthening European innovation capacity, including the potential for: <ul style="list-style-type: none"> a) meaningful contribution of the non-academic sector to the doctoral/research training, as appropriate to the implementation mode and research field b) developing sustainable joint doctoral degree structures (for EJD projects only) 	Appropriateness of the management structures and procedures, including quality management and risk management (with a mandatory joint governing structure for EID and EJD projects)
Quality of the supervision (including mandatory joint supervision for EID and EJD projects)	Quality of the proposed measures to exploit and disseminate the project results	Appropriateness of the infrastructure of the participating organisations
Quality of the proposed interaction between the participating organisations	Quality of the proposed measures to communicate the project activities to different target audiences	Competences, experience and complementarity of the participating organisations and their commitment to the programme
50%	30%	20%
Weighting		
1	2	3
Priority in case of ex aequo		
Please note that an overall threshold of 70% will be applied to the total weighted score.		

KONTAKT



<https://www.ffg.at/europa/h2020/msca/itn>

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Nationale Kontaktstelle

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Lil Reif
Expertin

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Yasmin Dolak-Struß
Expertin

✉ yasmin.dolak@ffg.at

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**Detailfragen
Proposalcheck**

WEITERE KONTAKTE



Arbeitsgemeinschaft Forschungsförderung Das Netzwerk für MitarbeiterInnen der Forschungsservices österreichischer Universitäten

In der Arge Forschungsförderung haben sich die MitarbeiterInnen der Forschungsservices österreichischer öffentlicher Universitäten zusammengeschlossen, um den Themenkomplex Wissenschaft und Forschung professionell unterstützen zu können.

Durch überregionale Vernetzung und regelmäßigen Austausch sollen neue Impulse für die Unterstützung der universitären Forschungslandschaft gesetzt und Stärken im Hinblick auf ein professionelles Serviceangebot weiter ausgebaut werden. Relevante Fragen bezüglich Forschungssupport werden in Kooperation mit Förderorganisationen neu beleuchtet, um gemeinsam den Grundstein für neue Erfolge zu legen.

Kontakt:

Arbeitsgemeinschaft Forschungsförderung

Sprecherin: Univ.-Doz. Dr. rer.nat Ursula Diefenbach (TU Graz)

e-mail: diefenbach@TUGraz.at

tel: +43-(0)316-873 6025

Mitglieder:

Universität Wien
Universität Graz
Universität Innsbruck
Medizinische Universität Wien
Medizinische Universität Graz
Medizinische Universität Innsbruck
Universität Salzburg
Technische Universität Wien
Technische Universität Graz
Montanuniversität Leoben
Universität für Bodenkultur Wien
Veterinärmedizinische Universität Wien
Wirtschaftsuniversität Wien
Universität Linz
Universität Klagenfurt

Forschungsservices der Universitäten

<http://www.forschungsservice.at/>

→ Erstanfragen/allgemeine Fragen
spezifische Fragen zur Institution