**ANNEX 2: Project Sheets**

*Overview list of projects: see Monitoring Tables*

Listen Sie die Projekte in der Areaübersicht auf und füllen Sie für jedes Projekt ein eigenes Project Sheet aus. Die Projektbeschreibung (Teil „Project Description“) ist grundsätzlich auf 3 Seiten (Richtwert) zu beschränken. Für größere Projekte ist im Sinne der Begutachtung jedoch eine detailliertere Beschreibung zulässig. Achten Sie auf die Übereinstimmung der Angaben mit der Tab. „List of Projects“in der Monitoring Tabelle und “Total costs per Area” im Kostenplan. Laden Sie alle Project Sheets im eCall in einem Dokument (pdf) hoch.

(Hinweis: Der Teil „Project Calculation“ steht auch als excel Tabelle zur Verfügung und kann in die Vorlage kopiert werden.)

|  |
| --- |
| **Area 1 ‚Title‘** |
| Responsible Key Researcher | last name, first name (title) |
| institution |
| Area Manager | last name, first name (title) |
| institution |
| **No** | **Project Title** | **Costs [€]** |
| 1.1 |  |  |
| 1.2 |  |  |
| 1.3 |  |  |
| 1.4 |  |  |
| 1.5 |  |  |
| 1.6 |  |  |
| 1.7 |  |  |
| 1.8 |  |  |
| 1.9 |  |  |
| 1.10 |  |  |
| **Total Costs Area 1 [€]** |  |

Für die Strategische Area verwenden Sie bitte folgende Übersicht:

|  |
| --- |
| **Strategic Area x ‚Title‘** |
| Responsible Key Researcher | last name, first name (title) |
| institution |
| Area Manager | last name, first name (title) |
| institution |
| **No** | **Project Title** | **Costs [€]** |
| 1.1 |  |  |
| 1.2 |  |  |
| 1.3 |  |  |
| 1.4 |  |  |
| 1.5 |  |  |
| 1.6 |  |  |
| 1.7 |  |  |
| 1.8 |  |  |
| 1.9 |  |  |
| 1.10 |  |  |
| **Total Costs Strategic Area x [€]** |  |

|  |
| --- |
| **Project Sheet** |
| **Project** ‘**No &Title’** |
| Area ‘No & Title’ |  |
| Responsible Key Researcher | last name, first name (title) |
| institution |
| Project Manager | last name, first name (title) |
| institution |
| Project Type | Company Project:[ ]  multi-firm (MF)[ ]  single-firm (SF) | [ ]  Strategic Project (100%) |
| Share of Strategic Research in Company Project (if applicable) |  % |  |
| Project Duration | from:  | to:  |
| Personnel (in person-hours) | Key Researcher (KR) | [h]: |
| Senior Researcher (SR) | [h]: |
| Junior Researcher (JR) | [h]: |
| Technician (T) | [h]: |
| Other (O) | [h]: |
| **Project Description**  |
| **Objectives:**>Text< |
| **Methodology:**>Text< |
| **Expected Results:**>Text< |
| **Work Packages, Deliverables, Milestones:**>Text< |
| **Partners involved** |
| **Centre** | **Main Tasks of the centre in the project**  | **Key Persons**Name, Function (KR/SR/0) |
| >Text< | >Text< |  |
| **Scientific Partner** Organisation /Institute | **Main Tasks of the partner in the project** | **Key Persons**Name, Function (KR/SR/0) |
|  Partner x  | >Text< |  |
|  Partner y | >Text< |  |
|   | >Text< |  |
| **Company Partner** Company Name | **Main Tasks of the partner in the project**  | **Key Persons**Name, Function (KR/SR/0) |
| Partner xx |  >Text< |  |
| Partner yy |  >Text< |  |
|  |  >Text< |  |
| **Project Calculation per Partner** |
| **Centre** | **Costs [€]** |   |
| Personnel costs (centre) |  |
| Material costs (centre) |  |
| Use of R&D infrastructure (centre) |  |
| Other Direct Costs (centre) |  |
| **Total Centre**  |  |
| **Scientific Partner** |  **Costs [€]**  |
| Partner x |  |
| Partner y |  |
|   |  |
|   |  |
| **Total SP**  |  |
| **Company Partner** | **Costs [€] (= in-Kind Contributions)** | **Cash-Contributions [€]** |
| Partner xx |  |  |
| Partner yy |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
| **Total CP** |  |  |
| **Total Project Costs**  |  |  |