Austrian Research Promotion Agency (FFG) Mag. Christine Kreuter: +43(0)5-7755-2709

Structural Programmes, Career Grants E-Mail: [talente@ffg.at](mailto:talente@ffg.at)

Sensengasse 1, Website: <http://www.ffg.at/en/career-grants>

1090 Vienna

Austria

**Career Grant: Funding Agreement including expense account form**

**FFG:** application received on

**FFG**: project number

|  |
| --- |
| **Details of grant recipient**  Mr/Ms:       Date of birth:  First name:        Last name*:*        Place of residence in Austria (relevant for Relocation Grant and Dual Career Grant):  Street, postcode, town: |

**Type of Career Grant**

Interview Grant

Relocation Grant

Date of relocation:

Dual Career Grant

Date of relocation:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Costs incurred in relation to the job interview and/or the relocation to Austria**  Please list the costs incurred here and enclose the corresponding receipts (originals). In case no original invoice was issued (e.g. electronic invoice), a payment record must be presented (e.g. credit card statement).  **Please note: The funding can only be granted according to the requested cost base.** Example**: The costs incurred are higher than the costs applied for in eCall. Basis for the funding calculation – however- are the costs applied for.**   |  |  |  |  | | --- | --- | --- | --- | | Number | Description | Costs | FFG:  accepted costs in EUR | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | Sum (EUR) | |  |  | | FFG: Total accepted costs (EUR) | | |  | | FFG: Amount of subsidy (EUR) | | |  | |

**Attention:** Changes to the bank account details are to be made **directly in** **eCall**, the electronic submission system of the FFG: <https://ecall.ffg.at/CareerGrant>.

**Grant recipient**

Place, Date

Name in capitals Signature

**On behalf of the funding authority:**

**Österreichische Forschungsförderungsgesellschaft mbH (FFG)**

Vienna, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dr. Henrietta EGERTH-STADLHUBER Dr. Klaus PSEINER

**Enclosures** (depending on type of grant)

Interview Grant: ̶ Form “Interview Grant: Confirmation of a job interview”

Relocation Grant: ̶ Form “Relocation Grant: Confirmation of taking up a post in research,

development and innovation”

̶ Residence registration(s) for the persons for whom costs were submitted

Dual Career Grant:̶ Residence registrations for those children for whom costs were submitted

General Funding Conditions

1. Österreichische Forschungsförderungsgesellschaft mbH (FFG) is responsible for funding management pursuant to Sec. 11 sub-paras 1 to 5 of the Research and Technology Promotion Act (FTFG) based on contractual agreements (Framework Contract) in accordance with Sec. 12 para 1 of the FTFG, and concludes this Agreement as direct representative of the funding provider.
2. Career Grants assist researchers from abroad in starting and/or continuing their career in Austria. Scientists from abroad applying for a post in research, development and innovation in Austria receive financial support for costs incurred in travelling to Austria for a job interview. Career Grants also assist researchers in relocating to Austria and in the professional integration of their partners.
3. Funding takes the form of a non-repayable subsidy and will be paid out by bank transfer in Euro at the current exchange rate according to OANDA ([www.oanda.com](http://www.oanda.com)) valid on the day the FFG receives the original receipts.
4. The grant will be paid out after submission of the filled in Funding Agreement and checking of the account of expenses. Costs which were already funded under another funding scheme (costs charged twice or multiple times) will not be funded.
5. The present document becomes the legally valid Funding Agreement upon the FFG’s company signature and return to the funding applicant.
6. The FFG must receive the Funding Agreement including expense account form, enclosures and original receipts within the scheduled deadlines (Interview Grant: one month after the job interview, Relocation Grant: three month after the researcher’s relocation, Dual Career Grant: 6 month after the researcher’s relocation) by post and with original signature.
7. Amendments to this Agreement must be made expressly and in writing in order to be valid. This also applies to any waiver of the written form requirement.
8. This Agreement and any annexes thereto shall be governed by Austrian law, with the exception of the conflict of laws provisions of the Austrian IPRG (International Private Law Act).
9. Funding provided by FFG to defray costs and expenses for the direct promotion of science and research is paid from public funds and is exempt from taxes pursuant to Sec. 3 para 1 sub-para 3 (c) of the Income Tax Act (EstG) in conjunction with Sec. 3 para 4 sub-para 3 of the EstG.
10. The following documents constitute integral parts of the Funding Agreement:

* Funding Application
* Tender Guidelines for Career Grants, version 1.0
* Programme document Talente based on the guidelines Humanressourcen-FTI-RL (GZ BMVIT-609.986/0011-III/I2/2014 und GZ BMWFW-97.005/0003-C1/9/2014

1. The funding recipient confirms that he/she is not subject to an outstanding recovery order of the European Commission and that any repayment of incompatible funding has been completed.
2. By signing this agreement, you confirm that the details provided are correct and complete. The funding recipient acknowledges that all personal data obtained in connection with the initiation and performance of the agreement will be used by the funding provider for the conclusion and performance of the funding agreement, for the fulfilment of the tasks entrusted to the funding provider and for control purposes. The details may be forwarded to the Federal Ministry for Transport, Innovation and Technology for statistical purposes. The funding recipient confirms that he/she has read and accepts all contractual provisions without restrictions and acknowledges that non-compliance with the contractual provisions entitles the funding provider to reclaim the funding.